

Lindale CE Primary School

MINUTES

Finance and staffing meeting
Tuesday 15 January 2019 at 16:00

Agenda item		Action
1	<p>Attendance Paul Bond - Chair Helen Churchill Sarah Coleman Heather Keating - Clerk Bill Wearing Wendy Wood</p>	
2	<p>Apologies</p>	
3	<p>Declaration of interests PB – Castle Head Field Studies Centre</p>	
4	<p>Minutes of last meeting The minutes of the last meeting held on 2 October 2018 were approved and agreed.</p>	
5	<p>Matters arising not on the agenda</p>	
6	<p>Budget Statement of income and expenditure for period ending 31 December 2018 was circulated. WW gave a breakdown of income and expenditure and governors discussed the actual and end of year estimates compared to the annual budget. It was noted that expenditure has increased due to the teacher's pay rise and increase in pension contributions.</p> <p>SC confirmed that the current roll is 60, including nursery. Five additional children have joined the school. They joined after the census point but will attract funding for next year. Nursery numbers are positive with 2 due to start next week and a potential 10 for next year. The after school club numbers have increased but a second member of staff is required.</p> <p>Governors agreed that the ongoing budget is looking strong but they will need to consider the new budget very carefully. It was agreed that full details are required of the LA loan payment arrangements (interest rates and timescale).</p>	SC/WW 23/04/19
7	<p>SFVS HC and WW are meeting to complete. The document will be circulated to governors for approval prior to next week's FGB.</p>	HC/WW 23/01/19
8	<p>Staffing SC confirmed there are 3 children with EHCP's and other children with special needs. There are 30 in Nursery/Reception/Yr1/Yr2 with 4 teaching staff to support – 2 x Teacher and 2 x TA.</p>	
9	<p>School house SC informed governors that Claire Dawson has applied for a grant for the installation of children's toilets in the school house. This needs the agreement of the landlord and she has written to the Diocese. A copy of</p>	

	<p>the lease has been sent to the Diocese. The lease details that the school is responsible for giving permission for the works to be undertaken.</p> <p>It was noted that there are only 10 years left on the lease which expires in 2029. Governors discussed applying for an extension to the lease and agreed it should be an agenda item for the next FGB.</p> <p>As governors are responsible for the school house the H&S committee have undertaken to carry out a number of statutory items such as asbestos, electrical safety and insurance. These are all up to date and copies of all documents will be retained.</p>	
10	<p>Class arrangements 2019 No change.</p>	
11	<p>Policies No update.</p>	
12	<p>Shared headship Positive feedback has been received from parents, staff and governors at both schools.</p>	
13	<p>Funding The school has received £11,337 from the sugar tax grant which will be used to fund works to outside of the reception area.</p> <p>A £500 donation has been received from the grammar school.</p>	
14	<p>Pupil premium No change.</p>	
15	<p>Date and time of next meeting Tuesday 23 April 2019 @ 16:00</p>	